

EUCALYPTUS GROVE HOMEOWNERS' ASSOCIATION

FINANCIAL & BUDGET

		"Projected"			
	2013	2012	2011	2010	2009
	BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL
-- REVENUES --					
OWNER ASSESSMENTS	\$816,240.00	\$816,240.00	\$803,569.06	\$801,468.66	\$805,430.61
SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	5,000.00	5,000.00	4,443.60	4,599.24	10,719.49
OTHER INCOME	0.00	5,700.00	3,984.94	3,080.28	2,626.37
TOTAL REVENUE	\$821,240.00	\$826,940.00	\$811,997.60	\$809,148.18	\$818,776.47
-- EXPENDITURES --					
CLEANING	\$13,000.00	\$13,000.00	\$13,425.00	\$11,110.00	\$11,150.00
ELECTRIC	21,000.00	19,000.00	18,997.92	19,738.34	19,146.66
LANDSCAPING	64,000.00	62,000.00	61,020.00	66,105.00	61,020.00
LANDSCAPING SUPPLY/EXTRAS	17,000.00	17,000.00	13,136.02	11,476.97	7,629.48
MANAGEMENT	28,788.00	28,224.00	27,264.00	26,772.00	26,244.00
PAINTING	1,000.00	2,000.00	4,214.00	2,898.00	349.26
POOL MAINT & SUPPLIES	15,000.00	12,500.00	14,294.82	12,523.91	10,759.10
POOL HEATING (GAS)	8,000.00	7,000.00	7,386.15	7,754.43	6,138.01
REPAIRS & MAINT	50,000.00	59,000.00	43,429.64	48,176.53	49,911.14
RUBBISH REMOVAL	45,000.00	43,000.00	43,287.63	51,363.52	51,980.42
PATROL/ALARM SERVICES	2,500.00	0.00	0.00	0.00	0.00
SUPPLIES	6,000.00	4,000.00	5,520.26	3,469.27	5,515.44
WATER & SEWER	25,000.00	21,500.00	23,571.11	20,377.44	25,142.52
INSURANCE	105,000.00	103,000.00	101,150.00	101,039.50	103,256.08
PEST CONTROL	3,000.00	2,000.00	1,250.00	1,546.00	306.00
PROFESSIONAL FEES	5,000.00	1,200.00	4,827.75	5,988.65	2,600.00
TELEPHONE (ENTRY GATE)	600.00	500.00	483.71	475.84	457.75
TAXES	1,500.00	631.00	10.00	1,576.00	3,469.00
MISCELLANEOUS	3,000.00	1,000.00	743.38	2,204.73	1,813.00
TOTAL OPERATING EXPENSES	\$414,388.00	\$396,555.00	\$384,011.39	\$394,596.13	\$386,887.86
Plus: Amount Added to Reserve	406,852.00	430,385.00	427,986.21	414,552.05	431,888.61
TOTAL FUNDS NEEDED	\$821,240.00	\$826,940.00	\$811,997.60	\$809,148.18	\$818,776.47
CHANGE IN RESERVE:					
Total Funding	\$821,240.00	\$826,940.00	\$811,997.60	\$809,148.18	\$818,776.47
Less: Operating Expenses	(414,388.00)	(396,555.00)	(384,011.39)	(394,596.13)	(386,887.86)
Reserve Expenditures	(289,300.00)	(479,000.00)	(218,774.00)	(105,781.02)	(154,573.28)
NET RESERVE Increase (Decrease)	\$117,552.00	(\$48,615.00)	\$209,212.21	\$308,771.03	\$277,315.33

Item #1. MONTHLY FEES: In order to meet this budget, the monthly fees (assessments) will be:

(179 Units-13 Bldgs) **\$380.00 EFFECTIVE JANUARY 1, 2013**

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Note: Units paying fees after the 30th day of the Month, will be charged a late charge of 1.5% of the outstanding balance

Item #2. SPECIAL ASSESSMENT: No Special Assessment is anticipated in 2013.

"Projected"

Item #3. FUNDS AVAILABLE:

12/31/12	Community West Bank	\$245,000.00			
	CDAR's Accounts	1,100,000.00			
	Operating Account	5,000.00	TOTAL	\$1,350,000.00	
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Item 4. MAJOR REPAIRS AND REPLACEMENTS: The following cost estimates and reserve analysis is based on a reserve study which is reviewed by the Board of Directors each year to account for inflation and planning changes:

ITEM-Expected Life	LIFE	DATE DUE	EXPECTED	RECOMMENDED		2013	PROJ. BAL.
			EXPECTED COST	IN RESERVE 12/31/12	BALANCE NEEDED	ADDITIONS	
Termite Fumigation (Bal)	15	2013	6,100	6,100	0	(5,693)	407
Gate Operator (Slide)	10	2013	2,900	2,900	0	(2,610)	290
Painting Exterior (Bal)	6	2013	120,000	120,000	0	(100,000)	20,000
Dryrot Repairs (Bal)	4	2013	50,000	50,000	0	(37,500)	12,500
Gate Operator (Slide)	10	2013	2,900	2,900	0	(2,610)	290
Spa Filter	12	2013	1,300	1,300	0	(1,192)	108
Stair Landing Reseal	4	2013	15,900	15,900	0	(11,925)	3,975
Asphalt Seal Coat/Repair	3	2013	42,800	42,800	0	(28,533)	14,267
Cabana Water Htr.	12	2013	2,700	2,700	0	(2,475)	225
Mailbox Pagodas	20	2013	14,300	14,300	0	(13,585)	715
Pool Pump	6	2013	900	900	0	(750)	150
Lights-Street Fixtures	28	2013	22,800	22,800	0	(21,986)	814
Paint Front Wood Fence	6	2013	6,700	6,700	0	(5,583)	1,117
Termite Fumigation (7602)	15	2014	6,100	5,693	407	407	6,100
Tree Trimming	3	2015	16,800	5,600	11,200	5,600	11,200
Paint Metal Fence & Rail	3	2015	6,900	2,300	4,600	2,300	4,600
Asphalt Overlay	30	2015	183,600	171,360	12,240	6,120	177,480
Cabana Floor & Wall Tile	30	2015	10,600	9,893	707	353	10,247
Spa Retile	30	2015	6,100	5,693	407	203	5,897
Stair Rails (3.5')	30	2015	13,300	12,413	887	443	12,857
Cabana Sauna/Bath Rerr	30	2015	5,100	4,760	340	170	4,930
Termite Fumigation (7634)	15	2015	6,100	5,287	813	407	5,693
Paint Wood/Metal Trim	4	2016	78,500	19,625	58,875	19,625	39,250
Dryrot Repairs	4	2016	306,000	76,500	229,500	76,500	153,000
Pool Filter	12	2016	1,300	975	325	108	1,083
Pool Heater	10	2016	3,400	2,380	1,020	340	2,720
Sauna Heater	15	2016	2,700	2,160	540	180	2,340
Spa Heater	8	2016	3,400	2,125	1,275	425	2,550
Termite Fumigation (7634)	15	2016	6,100	4,880	1,220	407	5,287
Bridge Repair	15	2017	11,200	8,213	2,987	747	8,960
Termite Fumigation (7620)	15	2017	6,100	4,473	1,627	407	4,880
Paint - Wood Siding	6	2018	159,100	26,517	132,583	26,517	53,033
Paint Carports	6	2018	85,700	14,283	71,417	14,283	28,567
Spa Pumps	6	2018	1,700	283	1,417	283	567
Card Readers/Buzzers	12	2018	4,500	2,625	1,875	375	3,000
Roof - Metal Carport	30	2018	183,600	153,000	30,600	6,120	159,120
Termite Fumigation (7634)	15	2018	6,100	4,067	2,033	407	4,473
Termite Fumig. (7602)	15	2019	6,100	3,660	2,440	407	4,067
Stair Landing Resurface	20	2020	45,100	29,315	15,785	2,255	31,570
Split Rail Fence	35	2020	6,400	5,120	1,280	183	5,303
Sub-Totals			\$1,460,900	\$872,502	\$588,398	(\$68,871)	\$803,630

Sub-Totals (Previous Pg):			1,460,900	872,502	588,398	(68,871)	803,630
Structural Plumbing	35	2020	612,000	489,600	122,400	17,486	507,086
Pool Refiberglass	12	2020	10,200	4,250	5,950	850	5,100
Termite Fumig. (7610)	15	2019	6,100	3,660	2,440	407	4,067
Exercise Room Equip.	15	2021	7,100	3,313	3,787	473	3,787
Intercom	15	2021	4,000	1,867	2,133	267	2,133
Slide Gates	25	2022	6,500	4,160	2,340	260	4,420
Termite Fumigation (7624)	15	2023	6,100	2,033	4,067	407	2,440
Termite Fumigation (7636)	15	2023	6,100	2,033	4,067	407	2,440
Termite Fumigation (7640)	15	2023	6,100	2,033	4,067	407	2,440
Termite Fumigation (7628)	15	2025	6,100	1,220	4,880	407	1,627
Siding Replacement	20	2025	336,600	134,640	201,960	16,830	151,470
Termite Fumigation (7628)	15	2025	6,100	1,220	4,880	407	1,627
Front Wood Fence	20	2027	30,600	9,180	21,420	1,530	10,710
Pool Tile/Coping	20	2028	3,500	875	2,625	175	1,050
Pool Decking	20	2028	11,200	2,800	8,400	560	3,360
Sauna Remodel	20	2028	5,500	1,375	4,125	275	1,650
Gutters/Downspouts	25	2029	42,800	15,408	27,392	1,712	17,120
Roof Shingle 7626, 30 & 31	25	2031	81,100	22,708	58,392	3,244	25,952
Roof Shingle 7624 & 28	25	2034	54,100	8,656	45,444	2,164	10,820
Roof Shingle 7636 & 38	25	2035	54,100	6,492	47,608	2,164	8,656
Roof Shingle 7602, 06 & 07	25	2036	81,100	6,488	74,612	3,244	9,732
Roof Shingle 7620, 32 & 33	25	2037	91,800	3,672	88,128	3,672	7,344
Foundation Waterproofing	30	2042	168,300	5,610	162,690	5,610	11,220
Metal Pool Fence (6')	30	2042	10,000	333	9,667	333	667
Reserve Surplus (Shortage)				(186,762)	186,762	145,277	(41,484)
TOTALS			\$3,108,000	\$1,419,367	\$1,688,633	\$139,695	\$1,559,063

Item #5: Ratio of actual cash reserves on hand to estimated cash reserves currently required

88.4%

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Projected Ratio at Year-End

97.4%

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Item #6: Reserve Shortage per unit:

(\$1,043.36)

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(\$231.76)

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Item #7: Reserve Projections at year-end for next five years:

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Estimated Required in Reserve	\$1,600,547	\$1,878,165	\$1,913,383	\$1,795,700	\$2,062,118
Based on Current Funding:					
Net Change In Reserves	139,695	400,752	158,352	5,452	389,552
Projected Reserve Balance	1,559,063	1,959,815	2,118,167	2,123,619	2,513,171
Projected Percentage Funded	97.4%	104.3%	110.7%	118.3%	121.9%
Based on Plan Being Implemented:					
Net Change In Reserves Per Plan	139,695	325,979	35,218	(117,683)	266,418
Projected Balance Per Plan	1,559,063	1,885,042	1,920,260	1,802,577	2,068,995
Projected Percentage Per Plan	97.4%	100.4%	100.4%	100.4%	100.3%

Item #8: Reserve Funding Plan: The Board of Directors has adopted a plan to fully fund the reserves with increases in assessments and/or special assessments as needed. In the event of a surplus, the Board will reduce assessments as needed to eliminate the surplus in an orderly fashion. Increases or decreases in assessments shall be effective annually on January 1st in an amount adequate to meet increased operating costs and to fund the reserves.

Item #8a: The last reserve study was prepared by J.D. Brooks (Nov., 2010) as of January 1, 2011.

Item #8b: Estimated Annual Interest Rate Earned on Reserve Funds: 1%
Estimated Annual Rate of Inflation: 2%

NOTES:

IN 2007:

1. Bldgs 7636 & 7640 were fumigated for termites (Approx \$11,500).
2. Fence along Hollister Avenue replaced (Approx \$30,000).
3. Reserve Study done by JD Brooks (\$1,100).
4. Plants and irrigation installed on creekside of 7628 (Approx \$1,630).
5. Dryrot repaired at 202, 206, 207, 208, 209, 216, 217, 220, 244, 268, 271, 272, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 316, 317, 344, 368, 371, & 372. Replaced siding was painted. (Approx \$273,000).
6. The Board modified the reserve study by moving part of the roofing to 2008, increasing siding replacement reserves, changing the dates for exercise equipment and painting wood siding, & adding a reserve for concrete replacement.
7. Leaks under pool deck repaired (Approx \$2,200).
8. Dryrot repaired at #248, 259, 313, 348, 359, & 362 (Approx \$65,200).
9. Trees pruned around buildings & 8 new trees planted (Approx \$3,500).
10. Carport at 7634 hit by car. Repair cost reimbursed by insurance company (Approx \$4,500).

IN 2008:

1. Bldg 7624 fumigated for termites (Approx \$4,900).
2. Large Eucalyptus tree removed (Approx \$4,600).
3. Jacuzzi heater replaced (Approx \$3,800).
4. Trees trimmed throughout complex (Approx \$6,000).
5. New chemtrol installed for pool (Approx \$3,600).
6. Pool resurfaced, coping replaced & drains split (Approx \$22,300).
7. Majority of pool deck replaced (Approx \$10,000).
8. Wood in sauna replaced (Approx \$5,400).
9. Settlement received from Forester on siding (Approx \$103,900).
10. Dry rot repaired & painted at units #104, 207, 210, 211, 212, 219, 220, 257, 307, 308, 309, 310, 311, 312, 319, 333, 357, 366, & 367 (Approx \$107,000).
11. Projected cost of Major Repairs & Replacements increased by 6% to anticipate increases due to inflation.
12. Jacuzzi brought up to code-new drains & rails (Approx \$2,300).
13. Dry rot repaired at #205 back balcony (Approx \$19,000).

IN 2009:

1. Preventive maintenance performed on all roofs (Approx \$4,000).
2. Building 7628 reroofed (Approx \$22,600).
3. Woodchips spread throughout common area (Approx \$1,600 for supplies only).
4. Raised concrete replaced at 7264, 7626, 7630, 7632, 7634, 7638, & 7640 (Approx \$8,600).
5. Building 7624 reroofed (Approx \$15,600).
6. Elliptical exercise machine & weights replaced (Approx \$1,100).
7. Trees trimmed throughout complex (Approx \$6,400).
8. Dryrot repaired at #214, 217, 313, 323, 234, 325, 339, 342, 343 & 363 and carport fascia at 234 & 334 and a number of trash enclosures (Approx \$48,000).
9. Lumber & siding material purchased for dryrot project (Approx \$6,400).
10. Repaired dryrot areas painted (Approx \$5,700).
11. Asphalt slurry sealed (Approx \$42,000).
12. Structural & soil engineers hired to investigate 7606 foundation (Approx \$6,000).
13. Temporary supports installed for foundation of 7606 (Approx \$1,200).
14. Section of sewer line replaced near 7632 #124 (Approx \$1,200).
15. Roof maintenance performed on all roofs (Approx \$4,000).
16. Surface drains near 7606 inspected with camera (Approx \$1,300).

IN 2010:

1. Staircase at 7602 #301 replaced (Approx \$3,400).

2. Siding replaced at 7630 #120 (Approx \$2,400).
3. Bldgs 7636 & 7638 reroofed & dry rot repaired (Approx \$23,100 & \$26,400 respectively).
4. Jacuzzi pump replaced (Approx \$1,000).
5. Staircase replaced at 7638 #364 due to dryrot (Approx \$8,600).
6. Bldgs 7626 & 7628 fumigated for termites (Approx \$4,700 & \$6,000 respectively).
7. Staircase at 7640 #369 replaced due to dryrot (Approx \$2,600).
8. Eucalyptus trees treated for lerp psyllids (Approx \$2,300).
9. Common sewer lines and manholes cleared. (Approx \$2,500).
10. Trim installed on chimneys to prevent bat access (Approx \$4,900).
11. Concrete handicap ramp installed at 7620 (Approx \$2,500).
12. Carport fascia replaced for stalls #259 & 360 due to dryrot (Approx \$2,000).
13. Retaining wall of railroad ties replaced at 7610 (Approx \$1,300).
14. Two Eucalyptus trees trimmed at 7620 (Approx \$2,900).
15. Foundations inspected and plans prepared to shore up foundations of 7602, 7606 & 7610 (Approx \$17,300).
16. Siding repaired at back balcony of 7602 #302 (Approx \$1,300).
17. Short wall replaced at front of 7602 #205 (Approx \$1,500).
18. Attorney retained to give legal opinion of slab leak responsibility (Approx \$1,300).
19. Board voted to increase foundation reserve to \$520,000 and move back trim painting to 2012.
20. Drywall repaired in 7630 electrical room (Approx \$1,100).
21. Diseased eucalyptus tree removed near 7634 #256 (Approx \$2,800).
22. Payment made on Small Claims Court judgment (\$6,518).
23. All Red Gum Eucalyptus trees were treated for lerp psyllid (Approx \$2,800).
24. Reserve study done by J.D. Brooks (\$1,280).
25. Proximity card readers installed at pool gate & exercise rooms (Approx \$3,300).

IN 2011:

1. Bldg 7606 was underpinned & foundation water proofed (Approx \$46,000).
2. Bldg 7610 was underpinned & foundation water proofed (Approx \$48,500).
3. Jacuzzi heater replaced (Approx \$3,000).
4. Creekbed cleared & vegetation removed (Approx \$2,800).
5. Trees trimmed at 7602, 7606, 7620, & 7634 (Approx \$5,000).
6. Red gum eucalyptus trees treated & fertilized (Approx \$2,800).
7. Foundations of buildings inspected (Approx \$1,100).
8. Main sewer line and manhole cleaned out for 7636, 7638, & 7640 (Approx \$2,800).
9. Carport fascias replaced at 7620 (Approx \$2,200).
10. Siding replaced at 7634 #256 & 356 due to dryrot (Approx \$12,500).
11. Siding replaced at 7620 #220 & 320 due to dryrot (Approx \$9,800).
12. Siding replaced at 7610 #315 due to dryrot (Approx \$1,700).
13. DG paths repaired and recompactd (Approx \$4,500).
14. Jute netting installed and 400 one gallon plants planted to stabilize creekbed (Approx \$5,800 to be paid in 2012).
15. Reserve created for plumbing repairs in foundations.
16. Association paid balance of Small Claims judgment (Approx \$3,300).
17. Bldgs 7602, 7606 & 7610 reroofed (Approx \$78,000).
18. Exercise room renovated (Approx \$7,300).
19. Slab leak repaired at pool (Approx \$1,400).
20. Foundation of 7602 waterproofed (Approx \$13,600 to be paid in 2012).
21. Siding & trim replaced at 104 (Approx \$2,300).
22. Some assessments written off as bad debt due to bankruptcy for owner of 213 (Approx 13,800).
23. Dirt under #105 front patio backfilled & recompactd (Approx \$1,300).
24. Utility enclosure replaced at 7606 (Approx \$1,600).
25. Siding replaced at #207 & #307 due to dryrot (Approx \$2,600).

IN 2012:

1. Carport fascia at 7632 was replaced (Approx \$1,100).
2. Foundations at 7602, 7634, 7638, & 7640 were waterproofed (Approx \$123,500).
3. Roof replaced and dryrot repaired at 7632 (Approx \$36,000).
4. Eucalyptus trees treated for lerp psyllids & fertilized (Approx \$2,700).

5. Spa pump replaced (Approx \$3,400).
6. Electrical at spa updated & spa timers installed (Approx \$2,000).
7. Roofs replaced and dryrot repaired at 7620 & 7640 (Approx \$57,000).
8. Various trees trimmed (Approx \$3,200).
9. Balconies at 125, 252, & 352 had dryrot repaired (Approx \$16,300).
10. Metal handrail between 7624 & 7626 replaced (Approx \$2,000).
11. Exterior of all buildings and parking lot lights prepped & painted - part done in 2012 (Approx \$120,000 for 2012).
12. Materials for dry rot repair (Approx \$10,000).
13. Jute netting and plants installed at creekbed (Approx \$5,800).
14. Insulation installed where missing under buildings (Approx \$16,000).
15. Uncollectable assessments written off due to bankruptcies (Approx \$16,700).
16. Roofs replaced on pool house and column posts (Approx \$5,000).
17. Pool fence replaced (Approx \$7,500).
18. Dry rot repaired on 2/3 of complex--balance to be done in 2013 (Approx \$100,000 paid in 2012).

Item #9. INSURANCE: California Civil Code Section 1365 requires an annual insurance disclosure of the Association's insurance as follows:

GENERAL LIABILITY INSURANCE:

Company: Allstate Insurance Company
Coverage: \$2,000,000 Per Occurrence
Umbrella: \$1,000,000 Per Occurrence

Anniversary Date: November 15th

Deductible: None

Anniversary Date: March 5th

PROPERTY INSURANCE: **Coverage:** \$29,197,000
Company: Allstate Insurance Company

Anniversary Date: November 15th
Deductible: \$10,000

EARTHQUAKE INSURANCE: **Coverage:** \$31,356,823
Company: Insurance Company of the West

Anniversary Date: November 15th
Deductible: 5% of Total Insurable Value

FIDELITY INSURANCE: **Coverage:** \$750,000
Company: Allstate Insurance Company

Anniversary Date: November 15th
Deductible: \$250

FLOOD INSURANCE: The Association has none.

This summary of the association's policies of insurance provides only certain information, as required by subdivision (f) of Section 1365 of the Civil Code, and should not be considered a substitute for the complete policy terms and conditions contained in the actual policies of insurance. Any association member may, upon request and payment of reasonable duplication charges, obtain copies of those policies. Although the association maintains the policies of insurance specified in this summary, the association's policies of insurance may not cover your property, including personal property, or real property improvements to or around your dwelling, or personal injuries or other losses that occur within or around your dwelling. Even if a loss is covered, you may nevertheless be responsible for paying all or a portion of any deductible that applies. Association members should consult with their individual insurance broker or agent for appropriate coverage.

REQUIRED DISCLOSURES:

ASSESSMENT AND RESERVE FUNDING DISCLOSURE SUMMARY FOR CURRENT BUDGET YEAR (Required by Civil Code Section 1365.2.5)

Item #'s are found on the first few pages.

(1) The regular assessment per ownership interest is as per **Item #1** Note: If assessments vary by the size or type of ownership, the assessment applicable to the ownership interest may be found on the page of the attached summary as per **Item #1**.

(2) Additional regular or special assessments that have already been scheduled to be imposed or charged, regardless of the purpose, if they have been approved by the Board and/or members are as per **Item #2**. Note: If assessments vary by the size or type of ownership interest, the assessment applicable to the ownership interest may be found as per **Item #2**.

(3) Based upon the most recent reserve study and other information available to the board of directors, will currently projected reserve account balances be sufficient at the end of each year to meet the association's obligation for repair and/or replacement of major components during the next 30 years?

Subject to the information available as of the date of preparation hereof:

If the ratio as per **Item #5** is equal to or exceeds 100%, the answer is "Yes" for the years shown.

If the ratio is less than 100%, the answer is "No".

If the ratios as per **Item #7** are equal to or exceed 100% over the next 5 years, the answer is "Yes".

If the ratios are less than 100%, the answer is "No".

(4) If the answer to (3) is no, what additional assessments or other contributions to reserves would be necessary to ensure that sufficient reserve funds will be available each year during the next 30 years that have not yet been approved by the board or the members?

An assessment averaging the "Reserve Shortage" (if any) per unit would be necessary as per **Item #6**.

(5) The board has reasonably determined that all major components are included in the reserve study and are included in its calculation.

(6) Based on the method of calculation in paragraph (4) of subdivision (b) of Section 1365.2.5 of the California Civil Code, the estimated amount required in the reserve fund at the end of the current budget year is as per **Item #4**, based in whole or in part on the last reserve study or update prepared as per **Item #8a**. The projected reserve fund cash balance at the end of the current budget year is as per **Item #4**, resulting in the percentage of reserve funding being as per **Item #4**. If an alternate, but generally accepted, method of calculation is also used, the required reserve amount is explained as per **Item #4**.

7) Based on the method of calculation in paragraph (4) of subdivision (b) of Section 1365.2.5 of the California Civil Code, the estimated amount required in the reserve fund at the end of each of the next five budget years is as per **Item #7** and the projected reserve fund cash balance in each taking into account only assessments already approved and other known revenues, is as per **Item #7**, leaving the reserve at the percent funding as per **Item #7**. If the reserve funding plan approved by the association is implemented, the projected reserve fund cash balance in each of those years and the percent funding will be as per **Item #7**.

NOTE: The financial representations set forth in this summary are based on the best estimates of the preparer as of the date of preparation. The estimates are subject to change. At the time this summary was prepared, the assumed long-term before-tax interest rate earned on reserve funds was as per Item #8b, and the assumed long-term inflation rate to be applied to major component repair and replacement costs was as per Item #8b.

For the purposes of preparing this Summary Section 1365.2.5 (b) of the Civil Code states:

- (1) "Estimated remaining useful life" means the time reasonably calculated to remain before a major component will require replacement.
- (2) "Major component" has the meaning used in Section 1365.5. Components with an estimated remaining useful life of more than 30 years may be included in a study as a capital asset or disregarded from the reserve calculation, so long as the decision is revealed in the reserve study report and reported in the Assessment and Reserve Funding Disclosure Summary.
- (3) The form set out in subdivision (a) shall accompany each pro forma operating budget or summary thereof that is delivered pursuant to this article. The form may be supplemented or modified to clarify the information delivered, so long as the minimum information set out in subdivision (a) is provided.
- (4) For the purpose of the report and summary, the amount of reserves needed to be accumulated for a component at a given time shall be computed as the current cost of replacement or repair multiplied by the number of years the component has been in service divided by the useful life of the component. This shall not be construed to require the board to fund reserves in accordance with this calculation.

Note: The information contained in this disclosure is a PROJECTION ONLY. Because the reserve study is a projection, the estimated lives and costs of components will likely change over time depending on a variety of factors such as (i) future inflation rates, (ii) levels of maintenance applied by future boards, unknown defects in materials that may lead to premature failures, etc. As a result, some components may experience longer lives while others will experience premature failures. Some components may cost less at the time of replacement while others may cost more.

MINUTES & NAMES AVAILABLE: Each year the Association is required to disclose that minutes for all Association or Directors' meetings, and a list of owners are available to all owners. The cost, if any, of providing copies of the minutes and owners' list is to be paid by the requester.

DELINQUENCY & LIEN POLICY: Unless otherwise stated all fees and assessments (including special assessments) are due on the first day of each month, in advance, and shall be delinquent 15 days after the due date. A late charge of 10% of the delinquent fee or assessment will be charged and added to the amount due. If fees, assessments, and/or late charges are unpaid at the end of any given month, a lien will be filed against the delinquent unit for the full amount due plus applicable interest, attorney fees, lien filing costs and other costs of collection. If the balance due is not paid within thirty (30) days after the lien is filed, the Association may take any and all actions permitted by law including, but not limited to, filing suit and/or foreclosing the lien.

PRIOR ADR REQUIRED: Each year the association is required to disclose that before an association or member files a lawsuit to enforce the governing documents, (other than for the collection of assessments), the parties must attempt to resolve the dispute by use of Alternative Dispute Resolution. "Failure of any member of the Association to comply with the alternative dispute resolution requirements of Section 1369.520 of the Civil Code may result in the loss of your rights to sue the association or another member of the association regarding enforcement of the governing documents or the applicable law."

INTERNAL DISPUTE RESOLUTION PROCESS: The Association has adopted the procedures as per Section 1363.840 of the Civil Code.

INSURANCE: See summary as per Item #9.

MODIFICATIONS REQUIRE PRIOR APPROVAL: Each year the Association is required by Section 1378 of the Civil Code to disclose that all modifications or alterations which alter the common area or the exterior appearance of any structure in any way, require prior written approval of the Board of Directors or a designated committee of the Board. In addition, any alterations to the structure of any unit or building or alterations which may impact another owner in any way also require prior written approval.

Written requests must be submitted to the Board or designated committee for approval which shall approve, conditionally approve, or reject the request in writing within a reasonable time, but in no event later than ninety days from date of receipt of the request. If denied, the requestor shall be given the opportunity to appeal the decision or ask for reconsideration of the Board at the Board's next regularly scheduled meeting.

The following is a notice required by Civil Code Section 1365.1:

NOTICE: ASSESSMENTS AND FORECLOSURE

This notice outlines some of the rights and responsibilities of owners of property in common interest developments and the associations that manage them. Please refer to the sections of the Civil Code indicated for further information. A portion of the information in this notice applies only to liens recorded on or after January 1, 2003. You may wish to consult a lawyer if you dispute an assessment.

ASSESSMENTS AND FORECLOSURE

Assessments become delinquent 15 days after they are due, unless the governing documents provide for a longer time. The failure to pay association assessments may result in the loss of an owner's property through foreclosure. Foreclosure may occur either as a result of a court action, known as judicial foreclosure or without court action, often referred to as nonjudicial foreclosure. For liens recorded on and after January 1, 2006, an association may not use judicial or nonjudicial foreclosure to enforce that lien if the amount of the delinquent assessments or dues, exclusive of any accelerated assessments, late charges, fees, attorney's fees, interest, and costs of collection, is less than one thousand eight hundred dollars (\$1,800). For delinquent assessments or dues in excess of one thousand eight hundred dollars (\$1,800) or more than 12 months delinquent, an association may use judicial or nonjudicial foreclosure subject to the conditions set forth in Section 1367.4 of the Civil Code. When using judicial or nonjudicial foreclosure, the association records a lien on the owner's property. The owner's property may be sold to satisfy the lien if the amounts secured by the lien are not paid. (Sections 1366, 1367.1, and 1367.4 of the Civil Code).

In a judicial or nonjudicial foreclosure, the association may recover assessments, reasonable costs of collection, reasonable attorney's fees, late charges, and interest. The association may not use nonjudicial foreclosure to collect fines or penalties, except for costs to repair common areas damaged by a member or a member's guests, if the governing documents provide for this. (Sections 1366 and 1367.1 of the Civil Code).

The association must comply with the requirements of Section 1367.1 of the Civil Code when collecting delinquent assessments. If the association fails to follow these requirements, it may not record a lien on the owner's property until it has satisfied those requirements. Any additional costs that result from satisfying the requirements are the responsibility of the association. (Section 1367.1 of the Civil Code)

At least 30 days prior to recording a lien on an owner's separate interest, the association must provide the owner of record with certain documents by certified mail, including a description of its collection and lien enforcement procedures and the method of calculating the amount. It must also provide an itemized statement of the charges owed by the owner. An owner has a right to review the association's records to verify the debt. (Section 1367.1 of the Civil Code).

If a lien is recorded against an owner's property in error, the person who recorded the lien is required to record a lien release within 21 days, and to provide an owner certain documents in this regard. (Section 1367.1 of the Civil Code)

The collection practices of the association may be governed by state and federal laws regarding fair debt collection. Penalties can be imposed for debt collection practices that violate these laws.

PAYMENTS

When an owner makes a payment, he or she may request a receipt, and the association is required to provide it. On the receipt, the association must indicate the date of payment and the person who received it. The association must inform owners of a mailing address for overnight payments. (Section 1367.1 of the Civil Code). An owner may dispute an assessment debt by submitting a written request for dispute resolution to the association as set forth in Article 5 (commencing with Section 1368.810) of Chapter 4 of Title 6 of Division 2 of the Civil Code. In addition, an association may not initiate a foreclosure without participating in alternative dispute resolution with a neutral third party as set forth in Article 2 (commencing with Section 1369.510) of Chapter 7 of Title 6 of Division 2 of the Civil Code, if so requested by the owner. Binding arbitration shall not be available if the association intends to initiate a judicial foreclosure.

An owner is not liable for charges, interest, and costs of collection, if it is established that the assessment was paid properly on time. (Section 1367.1 of the Civil Code).

MEETINGS AND PAYMENT PLANS

An owner of a separate interest that is not a timeshare may request the association to consider a payment plan to satisfy a delinquent assessment. The association must inform owners of the standards for payment plans, if any exist. (Section 1367.1 of the Civil Code).

The board of directors must meet with an owner who makes a proper written request for a meeting to discuss a payment plan when the owner has received a notice of a delinquent assessment. These payment plans must conform with the payment plan standards of the association, if they exist. (Section 1367.1 of the Civil Code).

Section 1363.005 of the California Civil Code provides that the following "Disclosure Documents Index" be provided to any member at the member's request. It is being provided as part of the annual disclosures.

Disclosure Documents Index

<u>Item & Description</u>	<u>Civil Code Section Reference</u>
1. Assessment and Reserve Funding Disclosure Summary (form)	1365.25
2. Pro Forma Operating Budget or Pro Forma Operating Budget Summary	1365 (a)
3. Assessment Collection Policy	1365 (c) & 1367.1 (a)
4. Notice Assessments and Foreclosure (form)	1365.1
5. Insurance Coverage Summary	1365 (f)
6. Board Minutes Access	1363.05 (c)
7. Alternative Dispute Resolution (ADR) Rights (summary)	1369.590
8. Internal Dispute Resolution (IDR) Rights (summary)	1363.85
9. Architectural Changes Notice	1378 (c)
10. Secondary Address Notification Request	1367.1 (k)
11. Monetary Penalties Schedule	1363 (g)
12. Reserve Funding Plan (summary)	1365 (b)
13. Review of Financial Statement	1365 (c)
14. Annual Update of Reserve Study	1365 (a)